

**WAWASEE COMMUNITY SCHOOL CORPORATION**  
**Regular School Board Meeting Minutes**  
**Wawasee High School Warrior Room**  
**November 14, 2023 5:30pm**

An Executive Session was held in the Wawasee High School Commons at 4:30 p.m. on Tuesday, November 14, 2023. I.C. 5-14-1.5-6.1(b)(9) To discuss job performance evaluation of individual employees. This subdivision does not apply to a discussion of the salary, compensation, or benefits of employees during a budget process. I.C. 5-14-1.5-6.1 (b)(2)(B) Initiation of litigation or litigation that is either pending or has been threatened specifically in writing. As used in this clause, "litigation" includes any judicial action or administrative law proceeding under federal or state law. I.C. 5-14-1.5-6.1(b)(11) To train school board members with an outside consultant about the performance of the role of the members as public officials.

The board by its signatures affixed below does affirm that the purpose of the Session was for the discussion of a job performance evaluation of individual employees. It was used to discuss the initiation of litigation or litigation that is either pending or has been threatened specifically in writing. As used in this clause, "litigation" includes any judicial action or administrative law proceeding under federal or state law. It was also used to meet with an outside consultant about the performance of the role of the members as public officials.

Those board members and central office staff present:

Donald Bokhart, President	Steve Troyer, Superintendent
Michael Wilson, Vice President	Shelly Wilfong, Assistant Superintendent
Andrew Cripe, Secretary	
Steven Baut, Board Member	
Neil Likens, Board Member	

Mr. Don Bokhart welcomed everyone and called the Meeting to order at 5:31 p.m.

Mr. Eric Speicher led the Pledge of Allegiance and The Vision Statement.

Mr. Brent Berkeypile led the Invocation.

Mr. Don Bokhart asked if there were any Patron Comments. There were none.

Mr. Andy Cripe moved to accept the Good News Items. Mr. Mike Wilson seconded the motion. The motion carried 5-0. Good News Items included the following:

- a. Wawasee Football Program Receives an IHSAA Exemplary Behavior Report
- b. Wawasee Cross Country Athlete, Mia Hodgson places 141st at State Competition
- c. Donations were received from:
  - Builders Association of North Central Indiana - Milford School - \$500 - Student clothing needs
  - Thomas & Melissa Sorensen - WHS FFA - \$100 - Feed A Farmer
  - Avis Wilkinson - WHS FFA - \$50 - Feed A Farmer
  - Matthew & Sonia Morehouse - WHS FFA - \$100 - Feed A Farmer
  - Milford Lions Club - WHS FFA - \$300 - Feed A Farmer
  - Morehouse Grain Farms - WHS FFA - \$100 - Feed A Farmer
  - Karen & Ronald Harter - WHS Marine Mechanics - \$190 - Donation
  - Sally Mahnken - WHS Super Mileage - \$3,000 - Donation
  - Higgins Sport & Lawn - WHS Super Mileage - \$100 - Donation
  - Richard Brungardt DVM/Lakeland Animal Clinic - WHS Super Mileage - \$500 - Donation
  - Daniel V. Buchman, LLC - WHS Super Mileage - \$250 - Donation
  - Price Auto Repair - WHS Super Mileage - \$100 - Donation
  - Foyle Plumbing - WHS Super Mileage - \$250 - Donation
  - Anonymous Donation - Syracuse Elementary - \$300 - SES Angel Fund
  - Holle's Salvage - WHS Auto Mechanics - \$200 - Donation

Mr. Mike Wilson moved to accept Grouped Action Items. Mr. Steven Baut seconded the motion. The motion carried 5-0. Grouped Action Items included the following:

- a. Approval of Minutes

Regular Board Meeting

November 14, 2023

Page 2

1. Regular Board Meeting - October 10, 2023
  2. Special Board Meeting - November 8, 2023
- b. Support Service Personnel Recommendations
  - c. Certified Personnel Recommendations
  - d. Extra Curricular Personnel Recommendations
  - e. New Position, Change in Position or Title Changes
  - f. Claims

Support Service Personnel Recommendations

Employment:

- Jennifer Phillips is recommending Amanda Frye as a 5.75 Hour Wawasee High School EL Paraprofessional. This position is effective November 6, 2023.
- Jessica Murray is recommending Rose Peterson as a 4 Hour North Webster Elementary Cafeteria Worker. This position is effective October 23, 2023.
- Jessica Murray is recommending Heather Peyatt as a 5 Hour Wawasee Middle School Cafeteria Worker. This position is effective November 6, 2023.

Transfer:

- Brandon Kiser is recommending the Transfer of Conner Beer from a Substitute Custodian, to an 8 Hour Syracuse Elementary Custodian. This Transfer is effective October 23, 2023.
- Jessica Murray is recommending the Transfer of Stephanie Karr from a 4 Hour North Webster Cafeteria Worker to a Substitute Cafeteria Worker. This Transfer is effective October 24, 2023.

Resignation:

- Brianne Blackburn has submitted her Letter of Resignation as a North Webster Early Learning Center Teacher. This Resignation is effective October 13, 2023.
- Ron Knafel has submitted his Letter of Resignation as a Wawasee Community Schools Bus Route Driver. This Resignation is effective November 10, 2023.

Retirement:

- Debra Bird has submitted her Letter of Retirement as a 5.75 Hour Milford School Cafeteria Worker. This Retirement is effective December 21, 2023. Mrs. Bird has served our corporation for 21 years.

Certified Service Personnel Recommendations

Employment:

- Brent Berkeypile is recommending Scott Hetrick as a Wawasee Middle School Temporary Robotics Teacher for the remainder of the 2023-2024 School Year. This position is effective October 10, 2023.

Extra Curricular Personnel Recommendations

Employment

- Steven Caudill is recommending John Huff as a Wawasee Middle School 6th Grade Boys Basketball Coach. This position is effective October 23, 2023.
- Steven Caudill is recommending Jeremy McKinzie as a Wawasee Middle School 7th Grade Boys Basketball Coach. This position is effective October 23, 2023.
- Brent Doty is recommending Raymon Torres as a Wawasee High School Assistant Wrestling Coach. This position is effective November 6, 2023.
- Steven Caudill is recommending Timothy Ziebarth as a Wawasee Middle School 7th Grade Boys Basketball Coach. This position is effective October 23, 2023.

New Position, Change in Position or Title Change

- Dr. Stephen Troyer is recommending a pay increase for Logan Neal.

Mr. Andy Cripe moved to suspend the Regular Meeting to open the Lease Hearing. Mr. Neil Likens seconded the motion. The motion carried 5-0.

Mr. Steven Baut moved to open the Lease Hearing. Mr. Mike Wilson seconded the motion. The motion carried 5-0. After Dr. Brandon Penrod presented Lease Hearing requirements. Mr. Don Bokhart asked for Patron Comments. There were none.

Mr. Mike Wilson moved to close the Lease Hearing. Mr. Neil Likens seconded the motion. The motion carried 5-0.

Mr. Steven Baut moved to open the Regular Meeting. Mr. Neil Likens seconded the motion. The motion carried 5-0.

Mr. Steven Baut moved to accept Additional Action Item a-2, Resolution Authorizing the Execution of Lease. Mr. Mike Wilson seconded the motion. The motion carried 5-0.

Mr. Neil Likens moved to accept Additional Action Item a-3, Resolution Assigning Construction Bids/Contracts to Building Corporation. Mr. Andy Cripe seconded the motion. The motion carried 5-0.

Mr. Mike Wilson moved to accept Additional Action Item a-4, Resolution Approving Issuance of Bonds and Supplement to Continuing Disclosure Undertaking. Mr. Neil Likens seconded the motion. The motion carried 5-0.

Mr. Andy Cripe moved to accept Additional Action Item a-5, Resolution Approving Issuance of Bond Anticipation Notes. Mr. Steven Baut seconded the motion. The motion carried 5-0.

Mr. Steven Baut moved to suspend the Regular Meeting. Mr. Mike Wilson seconded the motion. The motion carried 5-0.

Mr. Mike Wilson moved to open the Project/Additional Appropriation Hearing. Mr. Andy Cripe seconded the motion. The motion carried 5-0. After Dr. Brandon Penrod presented the Project/Additional Appropriation Hearing, Mr. Don Bokhart asked for Patron Comments. There were none.

Mr. Andy Cripe moved to close the Project/Additional Appropriation Hearing. Mr. Neil Likens seconded the motion. The motion carried 5-0.

Mr. Mike Wilson moved to open the Regular Meeting. Mr. Neil Likens seconded the motion. The motion carried 5-0.

Mr. Steven Baut moved to accept Additional Action Item b-2, Adoption of 2023B GO Bond Project Resolution. Mr. Mike Wilson seconded the motion. The motion carried 5-0.

Mr. Neil Likens moved to accept Additional Action Item b-3, Adoption of 2023B GO Additional Appropriation Resolution. Mr. Andy Cripe seconded the motion. The motion carried 5-0.

Mr. Neil Likens moved to accept Additional Action Item b-4, Adoption of 2023B GO Final Bond Resolution. Mr. Andy Cripe seconded the motion. The motion carried 5-0.

Mr. Mike Wilson moved to accept Additional Action Item c. Mr. Steven Baut seconded the motion. The motion carried 5-0. Additional Action Item c included:

- c. Financial Report - Dr. Brandon Penrod presented the Financial Report

Mr. Andy Cripe moved to accept Additional Action Item d. Mr. Mike Wilson seconded the motion. The motion carried 5-0. Additional Action Item d included:

- d. Gift Card Resolution 2023-GC01 - WHS Student Council to purchase 2 - \$50 Gift Cards

Mr. Neil Likens moved to accept Additional Action Item e, 2024-2025 Calendar and Draft 2025-2026 Calendar. No motion was taken on the Draft 2025-2026. It will be brought back to the board at a later date, when additional days are determined. Mr. Andy Cripe seconded the motion. The motion carried 5-0. Additional Action Item e included:

- e. Adoption of 2024-2025 School Year Calendar. 2025-2026 will be brought back in the future for consideration.

Mr. Steven Baut moved to accept Additional Action Item f. Mr. Neil Likens seconded the motion. The motion carried 5-0. Additional Action Item f included:

- f. Ratification of the 2023-2025 Collective Bargaining Agreement

Mr. Andy Cripe moved to accept Additional Action Item g. Mr. Mike Wilson seconded the motion. The motion carried 5-0. Additional Action Item g included:

g. Classified Staff Compensation and Stipend - Dr. Steve Troyer presented a Classified Staff Compensation and Stipend Memo. Classified Staff received a .25 per hour longevity increase in August, and will receive a one-time \$1,000 stipend on January 17, 2024. This corresponds with the pay date for the pay period which includes all of Christmas Break, so the school year employees will receive a check on this date rather than going an entire pay period without pay. Classified employees on our health insurance plan will also participate in the two insurance premium holidays, which means they will not have to contribute their employee health insurance premiums on the two designated holiday pays.

Mr. Mike Wilson moved to accept Additional Action Item h. Mr. Andy Cripe seconded the motion. The motion carried 5-0. Additional Action Item h included:

h. Administrator Compensation - Dr. Steve Troyer presented an Administrator Compensation Memo. Administrators will receive a \$3,000 salary adjustment. They also will have two insurance premium holidays.

Mr. Neil Likens moved to accept Additional Action Item i. Mr. Steven Baut seconded the motion. The motion carried 5-0. Additional Action Item i included:

i. Approval of Out of State/Overnight Trips

1. Wawasee High School Key Club - Brookston, Indiana - November 3-5, 2023. This trip was pre-approved by Dr. Steve Troyer
2. Milford Elementary - Dearborn, Michigan - November 3, 2023. This trip was pre-approved by Dr. Steve Troyer
3. Wawasee High School Winter Sports Teams - Terre Haute and Indianapolis, Indiana - Various dates for State Tournaments.

Dr. Shelly Wilfong presented the Learning Report. PSAT scores have been released and Wawasee seems very consistent and is in line with the state and national scores. Although this test is designed for 11th grade students, Indiana students take the test as 10th graders. All students in Indiana take the PSAT, not just students going to college.

In his Superintendent Report, Dr. Steve Troyer reminded the board that Dr. Brandon Penrod and his consulting firm have been working with Wawasee Community School Corporation for a little over a year, and it is time to renegotiate his contract. Dr. Troyer will be bringing that to the board in December. Mrs. Emily Worrell has been working on a communications audit in the community along with a staff to student communication audit. Project updates were given, but they are still in the design phases, there is nothing in stone yet. The Milford School is being designed with a 3 section per grade level with room for expansion, if needed. At the present, Milford School has 2 sections per grade level. Dr. Troyer shared a rendering with classroom clusters, Pre K through 2nd grades in one cluster, and 3rd through 5th in another, with common areas in the center. The rendering also showed possible building positioning.

The high school project is coming along as well. Suggested renderings were shown, with the Performing Arts Center, band and choir rooms, being at the social studies circle/brickyard entry. Health science classes, culinary arts could possibly be in the old band/choir area and part of the old auditorium. Social studies could go to the former culinary arts area. The loss of parking spots and 5 classrooms can be adjusted throughout and around the building. Another change could move students in the Center, to the former Central Office Building to share with the CTE Administration, and eliminate the Center buildings. This area could be used for parking.


In Other Items, Mr. Don Bokhart thanked the Wawasee High School Drama Department for putting on such a great fall play. We have some very talented students in our corporation and the plays are always very professional.

Mr. Andy Cripe moved to adjourn the Regular Meeting. Mr. Neil Likens seconded the motion. The motion carried 5-0.

The meeting was adjourned at 7:00 p.m.

  
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Don Bokhart, President

  
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Mike Wilson, Vice President

  
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Andy Cripe, Secretary

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Steven Baut, Board Member

  
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Neil Likens, Board Member